Prime Islami Life Insurance Limited

ISO 9001 : 2015 CERTIFIED

July 30, 2020

Office Order No.:139-2020

All concerned are hereby informed that policy Dalil (Akok) will be issued from Dhaka Zone-19 from now on.

The JSVP & Incharge, policy servicing & Claims Dept., Head Office, Dhaka shall monitor the policy Dalil issuing process of Dhaka Zone-19 time to time.

All concerned are hereby advised to take above services from Dhaka Zone-19.

This Order shall come into force with immediate effect.

Kazi Abul Manjur

SEVP & Incharge

Administration Department

C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CFO.
- 3. The DMD & CS.
- 4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 5. The EVP & Incharge (IT)
- 6. The EVP & Incharge (I/A)
- 7. The JSVP & Incharge, Policy Servicing & Claims Dept.
- 8. Master file
- 9. Office Order file
- 10. Personal file

- The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone - 01.
- 2. The SVP (PRT) & Incharge, Dhaka Zone-19.

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